Graduating without surprises
You have worked so hard to earn your degree. Make sure that no last minute hold-ups delay your graduation.

Have you applied to graduate?
Graduation application deadlines are strictly enforced. You can fill out the application online at http://onestop.umn.edu/onestop/graduating.html. Please submit the application by:

- September 20, 2005 for fall 2005 graduation
- January 30, 2006 for spring 2006 graduation

Have you met with your adviser in your CLA student community?
Do you know what requirements you need to meet in order to graduate? If you haven’t met with your adviser in your CLA student community in the past year to talk about graduating, make an appointment now. Your adviser will go over your requirements with you so you don’t end up with any surprises.

Do you need a major clearance form?

- American Indian Studies
- American Studies
- Anthropology
- Asian Literatures, Cultures & Media
- Astronomy
- BIS/IDIM
- Chicano Studies
- Cultural Studies & Comparative Literature
- Film Studies
- Global Studies
- Hebrew
- History
- Jewish Studies
- Mathematics
- Music
- Physics
- Religious Studies
- Russian
- South Asian & Middle Eastern Languages & Cultures
- Studies in Cinema & Media Culture
- Women’s Studies
Do you need a minor clearance form?
Contact the department to find out whether you need a minor clearance form.

Have you made any changes to your major program form?
For Journalism students: any changes to your major program form must be officially approved by your departmental adviser by turning in an amendment or revised major program form to your CLA student community. All paperwork must be turned in to your CLA student community before your adviser can clear you to graduate.

Any grades missing on your transcript?
All permanent grades must be entered on your transcript before you can be cleared to graduate. If you have any I grades (incompletes) or grades pending for independent study courses, make sure that the grades are posted by checking your record on the web or by getting a transcript. If any grades are missing, you should follow up with your instructor.

How you will know that you are graduating?
An academic adviser in your CLA student community will review your record at the end of the term for which you have applied to graduate. If all requirements have been met, s/he will clear you to graduate and send you a congratulatory postcard. Shortly after this review process is complete, a notation will appear on your transcript listing degree earned, major(s) and minor(s) received, date, and college granting the degree. Diplomas are mailed 3-4 months after graduation and list your name, degree earned, and date. (Diplomas are awarded per degree – not per major.)

If you do NOT complete all requirements when anticipated...
Your academic adviser will send you a lack notice, which lists requirements not yet completed. The lack notice also lists a date by which you must complete all requirements in order to graduate during your intended term. If you are unable to meet this deadline, your degree is not granted until the requirements are met. It is your responsibility to notify your CLA student community when you have met the requirements. Your degree will be dated as of the term when all your coursework has been completed and approvals given.

Remember!
If you have a lack notice, you must notify your student community when you complete all degree requirements. Your degree could be delayed by several semesters if you fail to do so.